

Full-Time Wyoming Army National Guard Vacancy

ARMY GUARD AREA 2 – JOB OPPORTUNITY TECHNICIAN VACANCY ANNOUNCEMENT

Please review the Area of Consideration and the Instructions for Applying sections prior to submitting an application package.

07 May 2007

ANNOUNCEMENT #: 07-94

CLOSING DATE: 06 June 2007

TECHNICIAN TITLE, SERIES & GRADE: Ammunition and Explosives Handler, WG-6501-07

SALARY RANGE: \$16.64 - \$19.43 per hour

LOCATION OF POSITION: Camp Guernsey, Guernsey, Wyoming

NOTE: There are two positions to be filled under this vacancy announcement.

APPOINTMENT FACTORS: Excepted Service Enlisted (ENL) - the incumbent of this position is required to be a military member of the Wyoming Army National Guard. Maximum military grade authorized is E-7.

MILITARY GRADE REQUIREMENTS AND COMPATIBILITY CRITERIA: After selection, must possess or be eligible for assignment to a military position in (ENL) CMF 63, 89 and 92.

POSITION SENSITIVITY: 2- Non-Critical Sensitive (NCS)

AREA OF CONSIDERATION: For Job Opportunity Technicians: This vacancy is open to all active members of the Wyoming Army National Guard. (see page 3 for technician application procedures).

TECHNICIAN QUALIFICATION REQUIREMENTS: GENERAL – Must have experience, education or training which demonstrates the applicant's ability to use and maintain tools and equipment associated with the type of work to be done, and to understand and follow oral and written instructions. Must have knowledge of and the ability to apply safety standards.

SPECIALIZED - Must have 10 months of specialized experience to qualify which has included:

- (1) Experience handling and destroying explosives or other toxic materials safely:
- (2) Experience which demonstrates a working knowledge of policies, regulations and technical publications:
- (3) Experience which demonstrates the ability to interpret technical publications:
- (4) Experience and/ or training which demonstrates the ability to follow safety procedures in the handling of ammunition, explosives and toxic materials:
- (5) Experience which demonstrates the ability to use radial monitoring instruments, photographs, chemical analyses, and x-ray equipment.

SUBSTITUTION –Education in schools above the high school level may be substituted for experience on the basis of one academic year of study (30 semester hours) for 12 months of the required experience. Transcripts or certificates of completion must be provided in order to receive the substitution credit for specialized experience.

DUTIES AND RESPONSIBILITIES: This position is located in the Joint Force Headquarters–State, Operations Directorate (J-3), Army National Guard (ARNG) Training Center, Ammunition Supply Point (ASP). The primary purpose of this position is to perform the handling, examining, and identifying of ammunition and explosives to detect defects, serviceability, deterioration, compliance, etc. Handles, identifies, and examines ammunition and explosives items, components, storage areas, and transportation conveyances to detect defects, serviceability, and deterioration; and assures compliance with directions and regulations. Handles, identifies and examines stored ammunition and explosives to determine true condition, deterioration trends, and non-standard and hazardous methods of storage. Handles, identifies, and examines the live turn-in of ammunition to determine the condition and packaging of ammunition. Takes appropriate action to return ammunition to a serviceable condition and properly packages unserviceable ammunition for storage. Performs damage-in-transit, periodic, receipt, and visual examination of ammunition received by ASP to determine the true condition. Visually examines vehicles prior to loading to determine if the vehicle is suitable for transportation of hazardous materials and ensure that the correct ammunition has been issued and is properly packaged, marked and labeled, and in compliance with directives and regulations. Advises using units on the proper procedures for completion of documentation for issue and turn-in of ammunition and residue. This requires an in-depth knowledge of ammunition administrative procedures as outlined in Department of the Army (DA) regulations, pamphlets, and other applicable regulations. Operates forklifts, stake bed trucks, pallet jacks, and various hand tools, as needed. Performs other duties as assigned.

NOMINATING OFFICIAL: SFC Jose Gonzalez, Ammunition and Explosives Handler Supervisor

WYOMING NATIONAL GUARD HUMAN RESOURCES OFFICE (HRO) POINT OF CONTACT:

2d Lt James Tschacher at (307) 772-5205, DSN 388-5205, or E-Mail james.tschacher@us.army.mil

PRE-EMPLOYMENT INQUIRY: An employment inquiry may be sent by the HRO to those previous employers shown on the application in order to provide reasonable assurance that there is no derogatory or suitability information. The incumbent may be required to pass a physical screening prior to being assigned.

SUBMIT YOUR APPLICATION TO: Human Resources Office
Attn: Technician Staffing
5500 Bishop Boulevard
Cheyenne, WY 82009-3320

INSTRUCTIONS FOR APPLYING: All application materials must be received in HRO no later than 1630 on the indicated closing date. Materials arriving after the closing date will not be considered. Do not submit application materials in binders, file folders, etc.

The Wyoming Military Department is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, color, national origin, sex, political affiliation, or any other non-merit factor.

TECHNICIAN SPECIFIC INSTRUCTIONS

You will be rated on your experience related to the Qualification Requirements section of the vacancy announcement. These minimum experience requirements are essential for successful performance in the position. You must fully justify, on your application, how you meet these requirements.

The application packet will consist of the following: A typed or neatly printed summary of your history. This may be a resume, established form (OF 612), or any other application form you choose.

As a minimum, your packet must include the following information in order to be considered:

- Announcement number and title of the position for which you are applying.
- Your full name, mailing address, and phone number(s) where you can be reached.
- Your military grade and unit of assignment.
- Your social security account number and birth date.
- **A narrative of your work (paid or unpaid), training, education, and/or other experiences that may be related to this vacancy.**
- List all pertinent military experiences.
- Describe duties in your own words; do not submit copies of official position descriptions.
- **Credit will be granted only if there is sufficient information in your application to fully substantiate how you satisfy the qualification requirements.**
- If you believe your education will help you qualify for this vacancy, include a copy of your **transcript(s)**. Education substitution credit will not be given without transcripts or certificates of completion.
- Show actual dates for all work experience submitted.

Incomplete applications will not be considered. All application materials will be retained by the Human Resources Office as part of the staffing file. You may submit copies rather than original documents. Veteran's preference does not apply to positions in this agency.

Special notes:

- Acceptance of a permanent or indefinite position will cause termination from the Selected Reserve Incentive Program (SRIP).
- Relocation expenses will not be paid by the government.
- The selectee will be required to participate in Direct Deposit/Electronic Fund Transfer (DD/EFT).
- Use of government envelopes and/or postage for personal use is strictly prohibited.
- The selected applicant must complete a "Declaration of Federal Employment" prior to the appointment date.
- Faxed/mailed applications **WILL** be accepted to accommodate deployed members only.

Please feel free to call us at (307) 772-5205, DSN 388-5205, or E-Mail james.tschacher@us.army.mil for any additional information or clarification that you may need in reference to this procedure.